

PAN No:

UNIVERSITY OF KERALA
TRAVELLING ALLOWANCE BILL

Beneficiary ID :

Name of the Officer who travelled : Voucher No.....for the month & Year:
Designation & Official Address : Month & Year of Journey
Name of Bank/Branch : Bank Account No.
Head Quarters and Basic Pay : IFS Code

Date & Hour		Place		Mode of Travel	Distance (Km)	Fare/ Class	Incidental Expense	Road mileage allowance		DA for Halt	Sitting fee if any	Others (Specify)	Total Rs	Purpose of Journey
Departure	Arrival	From	To					Rate /km	Amount					
Total Rs														
Total Amount in Words														
Deduct advance drawn/Sanctioned as per U.O No.....														
Net amount claimed, Rs.....														
Net amount claimed, in Words (Rupees Only)														

Place: Certificates
Date : For Office Use
Appropriation for the current year Rs.....
Expenditure including this bill Rs.....
Balance available Rs..... Paid/Cheque No.....
Passed for Rs..... Rs..... Date.....

Stamp